



## Head of Wardrobe

### Fixed term position

#### Producing & Touring at Sadler's Wells

After many years of creating and commissioning productions, Sadler's Wells established its Producing & Touring department in January 2011. It is responsible for Sadler's Wells' productions, co-productions and UK and international touring projects. With global audiences of over 1.9 million across 48 countries and 348 venues, Sadler's Wells' Producing & Touring department collaborates with UK and international co-producing partners and, has presented works at some of the most prestigious venues and festivals around the world including, Sydney Opera House, White Light Festival, Lincoln Centre (New York), the National Centre for Performing Arts (Beijing) and Chekhov International Theatre Festival, (Moscow).

Sadler's Wells is committed to producing, commissioning and presenting works of the highest standard and, since 2005, produces award-winning shows in collaboration with its portfolio of Associate Artists, other dance companies and international partners. These include **Russell Maliphant's** multi award-winning production *PUSH* with **Sylvie Guillem**, **Crystal Pite's** *Polaris*, *Gravity Fatigue* with fashion designer **Hussein Chalayan**, *Sutra* by **Sidi Larbi Cherkaoui** and sculptor **Antony Gormley**, **Michael Keegan Dolan's** *Rian* and *Swan Lake*, productions by Carlos Acosta's **Acosta Danza**, and **William Forsythe's** *A Quiet Evening of Dance*.

With 48 productions created so far, it plays a dynamic role in the development of dance and brings innovative and inspiring productions to audiences across the world. More information on our productions can be found at [www.sadlerswells.com/touring](http://www.sadlerswells.com/touring).

#### The Production – Message In A Bottle

[Message In A Bottle](#) is the spectacular new dance-theatre show from triple Olivier Award nominee, Kate Prince to the iconic hits of 17-time Grammy Award-winning artist Sting, including Every Breath You Take, Roxanne, Walking on the Moon, Fields of Gold, Englishman In New York and Shape of My Heart.

With a mix of exhilarating dance styles, dazzling footwork and breath-taking athleticism set to the music of Sting, Message In A Bottle tells a vital and uplifting story of humanity and hope.

Message In A Bottle is the latest masterpiece from the ground-breaking creator behind Some Like it Hip Hop, Into The Hoods, Everybody's Talking About Jamie (choreography) and SYLVIA, and features the astonishing talents of dance storytelling powerhouse, ZooNation: The Kate Prince Company.

## **Role Brief**

The principal responsibilities of the Head of Wardrobe are to:

- Be responsible for the wardrobe elements of the production including purchasing, fittings, maintenance, laundry and dressing duties, and the safe re-packing of costumes for the load-out.
- Be responsible for the effective and thorough maintenance of all costumes, including all laundry duties, to ensure clean and suitably repaired costumes are available at all times.
- Supervise and instruct the dressers and any local crew in the above tasks where required.
- Ensure the safe use of any production or local wardrobe equipment.
- Be responsible, as directed, for running repairs on any costumes.
- Attend all meetings, get ins, fit ups & get outs, rehearsals, media calls & performances as required.
- Monitor and ensure the technical and performance schedule is maintained, and inform the Touring Production Manager and/or Company Stage Manager immediately of any possible problems.
- Provide all accepted theatrical wardrobe services during the Engagements, including without limitation:
  - Assist in any and all required purchasing and fitting of costumes, if required.
  - Attend rehearsals where necessary, and supervise local staff where required in rehearsals.
  - Where requested and if required, to prepare any paperwork related to the production, including maintenance schedules for wardrobe and running plots for dressers.

- Manage the maintenance of costumes, notifying the Touring Production Manager of any purchases or replacements needed, and to carry out these purchases and subsequent fittings as required.
- Liaise with the Touring Production Manager and Company Stage Manager over any potential health and safety or licensing issues.
- Work with the rest of the production team on a more holistic level, aiding with the fit up and delivery of all other elements of the production where appropriate, and requested.
- Be responsible for ensuring that the Sadler's Wells Health & Safety Policy and the production's risk assessments and method statements are adhered to.
- At all times to carry out duties and responsibilities with regard to Sadler's Wells' Equality, Diversity and Inclusion. This also includes any Policies and Procedures of any other external rehearsal sites.
- Must be available to work out of hours, as necessary.
- Ensure that terms of the venue contracts are adhered to and that you represent the Trust at all times.

*THIS BRIEF IS A GUIDE TO THE NATURE OF THE WORK REQUIRED. IT IS NEITHER WHOLLY COMPREHENSIVE NOR RESTRICTIVE.*

## **Terms & Conditions**

This is a fixed term position; the initial touring period is due to commence on 13 January until 4 May 2020 and a second touring period will commence on 29 May until 5 June 2020. We will then have further periods of touring dependent on promoters booking the show.

Salary £750.00 per week.

We aim to work a 6 day week, with working hours between 9am – 10pm dependent on the schedule.

## **Making an application**

Further guidance on completing your application form can be found via the link below

[Applying for vacancies at Sadler's Wells](#)

**Please submit the online application form by 11.59pm on Wednesday 4 December 2019. Late applications will not be considered.**

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